**CHATEAUGAY-BRAINARDSVILLE FIRE DISTRICT**

August 17, 2021

The regular monthly meeting of the Chateaugay-Brainardsville Fire District was called to order at 6:30 pm on Tuesday, August 17, 2021 at the Chateaugay Fire Department by Fire District Commissioner, John Martin. Chairperson Jo Ellen Saumier was out of town but was on a phone connection to participate in the meeting. In attendance were Commissioners Shawn Hamelin and James Alexander. CFD’s Krystal Blow as well as Secretary-Treasurer Jill Cook. AEDA’s Shane Chatelle was also in attendance

The Pledge of Allegiance was recited.

The Minutes from the July 13, 2021 and August 2, 2021 meetings were approved, on a motion made by J.Alexander, 2nd by S.Hamelin, approved.

AEDA’s Shane Chatelle was at the meeting to discuss bids for the CFD Station roof repair. He went over the bids received from the following companies; S&L, Titan and Midstate. Shane provided the attached copies of the Base bids as well as

Alternate bids with different options from each of the bidding companies. (See attached) The bid will be sent to the insurance company. Chairperson Saumier feels the insurance company will increase the amount they are willing to cover when the bid is received by them. A bid is topically held for 30 days, the lack of time before winter arrives makes the need for a decision urgent. This is a repair that needs to be completed. After much discussion S.Hamelin made the motion to vote for the District to pay the remainder of the cost of the repair that the insurance company doesn’t pay, 2nd by J.Alexander,carried. A Permissive Referundum is needed to take the funds from the Capital Reserve Fund.

J.Martin moved to process with AEDA’s Option 2, with S&L for a cost of $323,372.00 to repair both west and east side of stations roof w/ insulated panels. We have received a check from the insurance company for $110,773.60 so far. A vote was taken to process with Option 2 presented by S. Chatelle,

J.Martin, yes

S.Hamelin, yes

J.Alexander, yes

Carried.

Next step is contacting S&L, they will have 10 days to respond with bond and insurance requirements. S.Chatelle left meeting.

**Communications and Petitions:**

**Treasurer Report:** A report of checks written and all account balances for

July was made by Treas Cook & approved on a motion from,

J.Alexander, and 2nd by S.Hamelin, 2nd accepted.

**COMMITTEE REPORTS:**

**Grant Program** The DEC Volunteer Fire Assistance Grant(Forestry Grant) matching grant awarded the CFD $1500.00. This grant needed to be completed by

November 1, 2021, Chief Blow is working on this. Thanks for his work!

**Liason**: J.Martin has texted CFD Members that are currently in need of a physical.

Foothills EMTs will be moving out of the CFD Station at the end of August into their new building. We wish them well.

The Department has 3 members on 1 year leave of absences, Brendan Secore,

Ed Friskey, and Carson Kemp. We appreciate the volunteer work these gentlemen did for our community and hope to welcome them back at some point.

This leaves 21 members.

**Building:**

**Unfinished Business:**.

The cost of the new truck is $527,485.69, down payment of $350,879.14 from the Truck Replacement Fund leaving a balance of $166,935.98 remaining in that fund.

VanderMolen is giving a discount of $10,549.71 because of the down payment.

This vehicle will be financed over a 5 year term, 1st payment due October of 2022. Interest will be 2.98 rate with a yearly payment of $36,710.19. to keep the yearly installments to the agreed amount, we need to pay 1 month(August 2021) with down payment out of current budget.

**New Business**Chairperson Saumier discussed the payments for the new

truck out of the 2022 Budget. She has reduced amounts in the following categories: Supplies, Insurance and Capital Reserve Transfers. She has requested

thought is given to these reductions and is looking for input. At the September meeting we hope to adopt a 2022 Proposed Budget. Chairperson Saumier has prepared a tentative 2022 Budget that was handed out at the meeting.

Election Inspectors for the Permissive Referundum on September 7, 2021 were approved, 3 of the 4 available individuals, Sue McDonald, Lucy Gillette,

Peggy Crawford, Kathy Davey. J.Alexander moved to approve these ladies,

2nd by S.Hamelin, carried.

We will have one position open for the 2022 election for a 5 year term.

Petitions will be required this year, with 25 resident signatures and submitted by 11/24/2021. Petitions are available at the CFD Station.

**Executive Session:**

**Audit Bills:** Outstanding bills /invoices were presented for approval of payment by the Commissioners S.Hamelin moved to approve bills, 2nd by J.Alexander, carried.

**Adjournment:** On a motion from J.Alexander, 2nd by S.Hamelin, the meeting was adjourned at 7:43pm.

Jill W. Cook Jo Ellen Saumier

Secretary Chairperson